

**MINUTES OF THE REGULAR MEETING
ECONOMY AND EFFICIENCY COMMISSION**
THURSDAY, January 10, 2008
ROOM 525, KENNETH HAHN HALL OF ADMINISTRATION
500 West Temple St., Los Angeles, CA 90012

Editorial Note: *Agenda sections may be taken out of order at the discretion of the chair. Any reordering of sections is reflected in the presentation of these minutes.*

I. CALL TO ORDER

With the presence of a quorum of commissioners, *Chairman Ronald Ikejiri* called the Commission meeting to order at 10:13 a.m.

II. APPROVAL OF COMMISSIONER'S ABSENCES

The following was the attendance for the meeting:

COMMISSIONERS PRESENT

*Clayton R. Anderson
Fred P. Balderrama
Isaac Diaz Barcelona
Robert Cole
Jonathan S. Fuhrman
Ronald K. Ikejiri
Chun Y. Lee
Freda Hinsche Otto
Roman Padilla
Robert H. Philibosian
Robert E. Sax*

COMMISSIONERS REQUESTING TO BE EXCUSED

*Joanne Baltierrez
Hope J. Boonshaft
Royal F. Oakes
William J. Petak
Solon C. Soteras
Tony Tortorice*

COMMISSIONERS NOT REQUESTING TO BE EXCUSED

None

Chairman Ikejiri asked for a motion to approve absences. It was Moved, Seconded, and Adopted: Commission members requesting an excuse are excused.

III. APPROVAL OF DECEMBER 6, 2007 MINUTES

Chairman Ikejiri asked if there were any objections to the minutes of the December 6, 2007 Commission meeting. Hearing none, the following motion was Moved, Seconded, and Adopted. The minutes of the December 6, 2007, Commission meeting are approved.

IV. INTRODUCTIONS AND ANNOUNCEMENTS

Chairman Ikejiri welcomed former Commissioner Jaclyn Tilley Hill who was present to receive a scroll of recognition, which is addressed below under item VIII.

Chairman Ikejiri announced that at the 12/11/07 Board of Supervisors meeting *Commissioner Royal Oakes* was re-appointed to the Citizens' Economy and Efficiency Commission by

Supervisor Antonovich, and limitation of length of service requirements pursuant to Code Sec 3.100.030A were waived.

V. CHAIRMAN'S REPORT

Chairman Ikejiri informed the Commission that the Executive Director Recruitment Review Committee met earlier this day with Don Ashton, Administrative Deputy who is overseeing the recruitment process for the Board of Supervisors Executive Office. *Interim Executive Director Vadurro* was requested to provide a status of the recruitment. *Vadurro* reported that the commissioner input from the December meeting resulted in a revised open competitive job announcement issued on 12-11-07. The revised announcement broadened the degree requirements and provided an expanded description of duties to highlight the complexities and level of responsibilities. To date, a total of twelve (12) applicants were received and screened by the Committee. Upon completion of the final applicant screening process and follow-up interviews, the Committee will make its recommendations to the BOS Executive Officer, Sachi Hamai for the final interview process. In accordance with the bulletin, recruitment will remain open allowing additional candidates to file and screening to take place, until the Committee has determined that the needs of the service have been met.

VI. LIAISON REPORTS

Local Government Service Commission (LGSC) Liaison

Commissioner Fuhrman reported that the LGS Commission met and is focusing on the study for higher transportation, taxi cabs and so on, which is progressing along. They are organizing a task force and recruiting stakeholders to join the task force, and should have a report at least on the composition and initial plan of attack within the next 60 days.

Quality and Productivity Commission (Q&P) Liaison

Commissioner Anderson stated that Quality and Productivity is starting the New Year with a new appointed Chair and Vice Chair. *Chairman Ikejiri* thanked the Quality & Productivity Commission for the \$35,000 grant for the Civil Grand Jury Video project.

Countywide Criminal Justice Coordinating Committee Liaison

Chair-Emeritus Philibosian stated that no meeting was held in December due to the holiday.

VII. OLD BUSINESS – TASK FORCE REPORTS

Grand Jury

Commissioner Sax reported that he met with *Interim Executive Director Ginger Vadurro* to assess the Grant provisions, scope of work, timeline, and actions required to proceed on the Civil Grand Jury video project, in particular, the county contracting requirements which thus far had not been addressed. At *Commissioner Sax*' request, *Mrs. Vadurro* briefed the Commission on the project action plan. It was reported that discussions with the Director Jury Services, Gloria Gomez revealed that the Court employed a new strategy to recruit Grand Jurors which resulted in doubling the applicant pool over the past year. To ensure the approach to the project is in keeping with Court recruitment/selection objectives, Ms. Gomez will be attending the taskforce meeting scheduled for Friday, January 18th. This meeting will also cover the bidding and contracting requirements which thus far have not been addressed or developed, and defining the scope of work for the bid which will include strategic partnerships, marketing and distribution elements of the project. To preserve the integrity of the grant's funding allocation provisions, the Finance Office was notified.

Chair-Emeritus Philibosian asked if a script or production plan was prepared such as who will be appearing in and who will be approving the script. *Commissioner Sax* commented that selection of a production company is subject to issuing a request for proposal under the county bidding

requirements and that the efforts were underway to put that into play. *Interim Executive Director Ginger Vadurro* stated that a draft contract has been secured for this purpose which follows County Counsel's legal and protective requirements.

Chair-Emeritus Philibosian mentioned that the video would be a good source for service clubs, jury meetings and public service announcements. It was previously announced that efforts would be taken to include an introduction by the Governor, subject to his availability.

Commissioner Sax pointed out that the Task Force meeting and coordination efforts with Gloria Gomez will provide for expanding the outreach of the project.

Commissioner Anderson suggested that any changes to the proposal outside the scope of the grant would require re-addressing with the Productivity Commission. *Commissioner Sax* stated that it is anticipated that the scope of the project will remain intact, however the timeline outlined in the grant may require re-addressing.

Organization & Accountability

Commissioner Oakes - absent – no update

Succession Planning

Commissioner Petak – absent – no update

Commissioner Fuhrman mentioned that in relation to succession planning, there is quite a substantial number of department heads that will be retiring this coming year including Connie McCormick, Register Recorder; Jon Fullinwider, Chief Information Office; Tyler McCauley, Auditor Controller; and Don Wolfe, Public Works.

Child Care Fraud

Chair-Emeritus Philibosian reported that nothing new has been addressed since the departure of the former Executive Director and that things have been held in abeyance. *Chairman Ikejiri* requested that *Interim Executive Director Ginger Vadurro* follow-up with *Chair-Emeritus Philibosian* to assist with any issues.

Non-Interference

Commissioner Fuhrman indicated that at the request of the CEO, actions on the issues were held off to provide time to settle in and get the new organization working. Having recently received a query from the Board office on the status of their motion, (since the 6-month deadline has expired) a response will be drafted by *Commissioner Fuhrman* for the Chairman's signature reporting that the committee will issue its response to the Board within 90-days.

Commission Staff

Previously reported under *Chairman's report*.

VIII. PRESENTATION

Chairman Ikejiri presented former Chair, Jaclyn Tilley Hill with an appreciation Scroll for her faithful service, professionalism and contributions as a Member of the Citizens' Economy and Efficiency Commission. The scroll was signed by all five members of the Board of Supervisors who extend their sincere wishes for all the best in the years to come. Former Chair Jaclyn Tilley Hill thanked the Commission for the recognition and their warm greetings and recognized Commissioner Otto's recent Commission appointment.

IX. NEW BUSINESS

Mandatory Cultural Diversity and Sexual Harassment Training

Chairman Ikejiri reported that a 4-hour Board-mandated Cultural Diversity and Sexual Harassment Training is required every 2 years. *Interim Executive Director Ginger Vadurro* is finalizing scheduling and anticipates the training will be conducted immediately following the March 6, 2008 Commission Meeting, with the meeting beginning early at 9:00am to accommodate the training period.

Chairman Ikejiri indicated that he spoke to the BOS Executive Director that morning to suggest future training be provided on-line. *Chairman Ikejiri* suggested that as the Economy and Efficiency Commission, a hard push should be made to see what the Commission can do to have the appropriate county department put in place an on-line training. By way of illustrating this cost saving approach, he reported that there are 200 commissions with about 2,000 commissioners, representing over 8,000 hours of training by county staff at a substantial commitment of time, money and resources.

Report of Nominating Committee

Chairman Ikejiri reported there is no report at this time.

Election of Chairman for 2008

Chairman Ikejiri asked that each member on the nominating committee representing each of the Supervisorial Districts conduct a meeting of the nominating committee via telephone conference and report back at the February Commission meeting, and be prepared to go forward with the nomination process at that time. *Interim Executive Director Ginger Vadurro* was directed to coordinate the conference call/meeting.

For clarification, the following were named as the nominating committee: *Commissioners Roman Padilla, Isaac Diaz Barcelona, Chun Lee, Joanne Baltierrez, and William Petak*. A motion was made to waive the Bylaws by pushing back the election from January to February. By a 2/3 majority vote, the motion was Moved, Seconded, and Adopted.

X. PUBLIC COMMENT

NO COMMENT or attendance by the Public.

XI. ADJOURNMENT

Chair-Emeritus Philibosian requested to adjourn the meeting in remembrance of Judge Haig Kehiayan, a member of the Commission from 1981-1986. Judge Haig Kehiayan passed away on December 24, 2007 at the age of 80. The Board of Supervisors adjourned in his memory on 12/11/07. Gratitude of his service was offered by Chairman Ikejiri on behalf the City of Gardena. A Certificate in Memoriam was prepared by the Commission to be sent to the family of Judge Kehiayan. The certificate was signed by *Chairman Ikejiri, Vice Chair Barcelona* and *Chair-Emeritus Philibosian*.

Chairman Ikejiri adjourned the meeting at 11:28 a.m.

Respectfully Submitted,

Ginger Vadurro

Ginger Vadurro, Interim Executive Director

GV:am