

**MINUTES OF THE REGULAR MEETING
ECONOMY AND EFFICIENCY COMMISSION**

Thursday, April 3, 2008
ROOM 525, KENNETH HAHN HALL OF ADMINISTRATION
500 West Temple St., Los Angeles, CA 90012

Editorial Note: *Agenda sections may be taken out of order at the discretion of the chair. Any reordering of sections is reflected in the presentation of these minutes.*

I. CALL TO ORDER AS A COMMITTEE OF THE WHOLE

Lacking a quorum of commissioners, *Chairman Ronald Ikejiri* called the meeting to order as a Committee of the Whole at 10:25 a.m.

II. APPROVAL OF COMMISSIONERS' ABSENCES

The following was the attendance for the meeting:

COMMISSIONERS PRESENT

*Clayton R. Anderson
Jonathan S. Fuhrman
Bradley H. Mindlin
Ronald K. Ikejiri
William Petak
Robert H. Philipbosian
Robert Sax
Solon C. Soteris*

COMMISSIONERS REQUESTING TO BE EXCUSED

*Isaac Diaz Barcelona
Robert Cole
Chun Y. Lee
Royal F. Oakes
Freda Hinsche Otto
Roman Padilla*

COMMISSIONERS NOT REQUESTING TO BE EXCUSED

*Fred P. Balderama
Hope J. Boonshaft
Tony Tortorice*

III. INTRODUCTION & ANNOUNCEMENTS

1. *Chair Ikejiri* introduced *Commissioner Mindlin* and expressed on behalf of the Commission that they are very pleased to have a new Commissioner appointed by Supervisor Yaroslavsky. He asked *Commissioner Mindlin* to share his background with the Commission and stated that he looks forward to working together. *Commissioner Mindlin* shared that he was trained as a lawyer and then received a Masters in Economics. He practiced law for a few years with a major law firm here downtown. He then started buying and selling "value added properties". When Mr. Mindlin was in school, he worked a lot on Health Care issues and was involved in anti-trust in health care issues. Mr. Mindlin started his civic service on the Convention Center Commission and since has been on the City Planning Commission and served two terms on the Regional Water Quality Control Board. Recently the president of the Real Estate Management Commission for the County after serving there for years. Supervisor Yaroslavsky requested that

he become his appointment on the Economy & Efficiency Commission. Mr. Mindlin expressed that he is looking forward to working with this Commission and feels that all of his disciplines will be used here. *Commissioner Mindlin* is looking forward to learning from those that have been on this Commission for awhile and added that he would like to be as helpful as he can. *Chair Ikejiri* asked if *Commissioner Mindlin* could come forward so he may present him on behalf of the Commission and staff the Handbook for the Economy and Efficiency Commission.

2. *Chairman Ikejiri* welcomed *Mr. Edward Eng, Executive Director* for his first official meeting. *Chair Ikejiri* expressed that he looks forward to *Mr. Eng's* continued collaboration with all the Commissioners and noted that *Mr. Eng* has hit the ground running on the first day.
3. *Chairman Ikejiri* announced that the Sexual Harassment Make Up Training will be held in May. *Mr. Eng* added that there are six Commissioners' who need to make up the training and those who took the course received a Diversity and Sexual Harassment Training Certificate.

VI. CHAIRMAN'S REPORT

1. With respect to Task Force and Assignments, *Chair Ikejiri* stated that there was an email sent regarding the restructuring of task forces within the Commission. He encouraged the Commissioners' to pursue any work that is aligned with their personal interests or expertise and welcomes proposals for new assignments and projects.

VI. EXECUTIVE DIRECTOR'S REPORT

1. Update on Administrative Assistant – *Mr. Eng* stated that he is going through the process of interviewing candidates off a list and has narrowed it down to two finalists.
2. Task Force Realignment Updates – *Mr. Eng* stated that he will follow up to get the response of the remaining commissioners.

VII. LIASON REPORTS

1. **Local Government Service Commission Liaison** - *Commissioner Fuhrman* reported that the Commission recently elected a chair and co-chair and are actively moving to fill a number of vacancies, several of which have already been filled. The study on transportation for hire/taxicabs is ongoing and hopefully by the Fall they will bring some recommendations to the Commission.
2. **Quality and Productivity** – *Commissioner Anderson* reported the Commission's Leadership Conference is set for May 21, 2008 at the Music Center which is usually a very productive time with good speakers and insight from other Commissions. *Chair Ikejiri* added that he encourages all Commissioners' to attend being that it is well run and very informative. Executive Director Eng requested that Commissioners who wish to attend should submit their name to either Mr. Eng or Sophia Matsas. For attendance the deadline is May 5th to submit names to the Quality and Productivity Commission.
3. **County-wide Criminal Justice Coordinating** – *Chair-Emeritus Philibosian* stated that there was not a meeting last month and therefore there is no report.

VIII. OLD BUSINESS

1. **Grand Jury Video**

Commissioner Sax reported that the project has been moving along and thanks to the Executive Director; the RFP has been put together and approved. The bidder's conference has been scheduled for April 10th 2008 at ISD Headquarters. The bid's will be closed on April 22, 2008. Added to the RFP is that a maximum amount of up to \$35,000 would be allotted in doing the video. Everything is in place and the RFP came out well structured which added a lot of necessary detail. The funding distribution has been changed so that initially there will be a basic down payment in the last quarter of 07-08 when the video is started and approved. *Chair Ikejiri* asked how long will it take to have the video completed? *Commissioner Sax* stated that in talking to one of the bidders, including the initial effort of bidding, the video itself could be done two to three months. The task force will be working with Gloria Gomez, who is in charge of the superior court staffing along with Mark Boyer, whom he had invited to the bidder's conference with the permission of the Commission. *Chair Ikejiri* gave a resounding yes to having staff from the superior court attend the bidders' conference.

2. **Organization and Accountability- Commissioner Oaks**

No report, as *Commissioner Oaks* was unavailable.

3. **Succession Planning- Commissioner Petak**

Commissioner Petak reported that this project was requested by Supervisor Knabe. The report was completed and turned in and they have not received any feedback. *Mr. Philibosian* stated that he had spoken to the Personnel Director Mike Henry and apparently, nothing has been done with the report. It is suggested that the Commission go back to Supervisor Knabe's office and ask what is being done. *Mr. Philibosian* also suggested to the Executive Director to check the files and pull a copy of the report and deliver it personally to Rick Valasquez in Supervisor Knabe's office. *Commissioner Petak* also mentioned that he had met Mike at a meeting and mentioned the report to him. Mike responded that he did not recall the report and said his staff had been doing a lot of training internally and now has a full college-based program on leadership development. *Commissioner Philibosian* directed the Executive Director to follow up on the status of the report.

4. **Child Care Fraud – Chair Emeritus Philibosian**

Chair-Emeritus Philibosian stated that they will hold off while the *Executive Director Edward Eng* attends to the rigorous interview schedule with the Governance Task Force. It will be put off for a month or two after the completion of the Governance report. *Chair Ikejiri* stated that our Executive Director has strong relationships with people at DPSS and could come up to speed quickly in this area. There have been changes on the five deputy CEO offices and hopefully those changes would lead to better response in the future.

5. **Governance (Non-interference) – Commissioner Fuhrman**

Commissioner Fuhrman stated that they have indeed been keeping the *Executive Director Edward Eng* busy. He referred to the schedule for March showing quite a number of interviews. They have had 20 interviews so far. They have interviewed Mr. Fujioka, each of the Deputy CEO's, four out of the five chief of staff of Board Offices, 9 department heads and the consultants who had worked with Mr. Janssen in formulating this new governance plan while he was still CAO. There are a few more interviews to finish up and then the task force will try to pull all the data together and come back to the Commission with a report. They will try to have it ready for the May meeting for the Commission's approval. *Chair Ikejiri* asked how many people have been part of the interviews? *Commissioner Fuhrman* responded that at least two to three Commissioners have been involve including himself, *Commissioner Anderson*, *Commissioner Sax*, and the *Executive Director* who has attended all of the meetings since coming on board. Others have joined when schedules permitted. They each have notes and

will be sharing with the other task force members. *Commissioner Sax* commented that he sees very good results through the interviews as time goes on and they are getting the essence of what they are looking for. He also expressed the great job that Commissioner Fuhrman is doing in leading and facilitating all the interviews. *Chair Ikejiri* congratulated people on the task force and the chair for maintaining an even hand on the topic.

6. Commission Staff

No report.

IX. PRESENTATION

Rick Auerbach, County Assessor presented information regarding his offices responsibilities and activities highlighting the most urgent issues facing the Assessors' office in the current real estate market and how it is affecting county revenue (see attached).

X. NEW BUSINESS

Chair Ikejiri commented that he would like to have, as appropriate, Bruce Staniforth to come before the Commission to receive his proper proclamation. He asked that *Chair Emeritus Philibosian* could call to see if Mr. Staniforth could come at his convenience to receive his recognition. *Chair Emeritus Philibosian* replied that he will try to contact Mr. Staniforth.

XI. PUBLIC COMMENT

No comment or attendance by the Public.

XII. ADJOURNMENT

Chairman Ikejiri adjourned the meeting at 11:18 a.m.

Respectfully Submitted,

Edward Eng

Edward Eng
Executive Director