

**MINUTES OF THE REGULAR MEETING  
ECONOMY AND EFFICIENCY COMMISSION**  
Thursday, May 1, 2008  
ROOM 525, KENNETH HAHN HALL OF ADMINISTRATION  
500 West Temple St., Los Angeles, CA 90012

**Editorial Note:** *Agenda sections may be taken out of order at the discretion of the chair. Any reordering of sections is reflected in the presentation of these minutes.*

**I. CALL TO ORDER**

With the presence of a quorum of commissioners, *Vice Chair Isaac Diaz Barcelona* called the Commission meeting to order at 10:21 a.m.

**II. APPROVAL OF COMMISSIONERS' ABSENCES**

The following was the attendance for the meeting:

**COMMISSIONERS PRESENT**

*Clayton R. Anderson  
Isaac Barcelona  
Fred Balderrama  
Jonathan S. Fuhrman  
Alan M. Glassman  
William Petak  
Robert H. Philiposian  
Robert Sax  
Solon C. Soteras*

**COMMISSIONERS REQUESTING TO BE EXCUSED**

*Ronald K. Ikejiri  
Chun Y. Lee  
Bradley H. Mindlin  
Royal F. Oakes  
Freda Hinsche Otto  
Roman Padilla*

**COMMISSIONERS NOT REQUESTING TO BE EXCUSED**

*Hope J. Boonshaft  
Robert Cole  
Tony Tortorice*

A call for a motion from *Vice Chair Isaac Diaz Barcelona* to approve absences was Moved, Seconded, and Adopted.

**III. APPROVAL OF MARCH 6, 2008 and APRIL 3, 2008 MINUTES**

*Vice Chair Isaac Diaz Barcelona* asked if there were any objections to the minutes of the March 6, 2008 and April 3, 2008 Commission meeting (as a Committee as a Whole because there was not a quorum last month). The following motion was Moved, Seconded, and Adopted. The minutes of the March 6, 2008 and April 3, 2008, Commission meeting were approved.

**IV. INTRODUCTION AND ANNOUNCEMENTS**

*Vice Chair Isaac Diaz Barcelona* welcomed *Commissioner Alan Glassman* to the Commission and asked if he could share a little bit about himself.

*Commissioner Glassman* stated that he is a Professor of Management at Cal. State Northridge and Director of Management in the Organizational Development Center, and a consultant mainly in government. Professionally he has been Chair of the Consultation and Managerial Division of the National Academy of Management. He was also president of the Westin Academy of Management Faculty of 12 states and an author of many academic writings and books. He worked on developing strategic plans with many counties, the Governor's office and the Legislature. *Commissioner Glassman* has been working for three years with the legislative counsel in reorganizing the Legislative Data Center and the Legal Counsel Bureau. He was one of David Jensen's organizational consultants from 2000 until his retirement, and was very involved in the design of the new organizational structure. *Commissioner Glassman* also created the L.A. County Learning Academy which has won several awards. He has also worked with the Sheriff's Probation Department and is currently working with DPSS and the Executive Office.

On behalf of *Chair Ikejiri*, *Vice Chair Isaac Diaz Barcelona* presented to *Commissioner Glassman* the EEC Commissioners' Handbook.

## **VI. CHAIRMAN'S REPORT**

1. *Vice-Chair Isaac Barcelona* deferred to *Mr. Eng*, *Executive Director* regarding the sexual harassment training make up. *Mr. Eng* reported that there are six Commissioners who have not taken the training and they must arrange with the County for a make up training session. *Commissioner Glassman* inquired if the training he has taken at the University would qualify for this course. The Commissioners responded that it would not qualify for the County's requirement and that he needs to take the course as a Commissioner.
2. With respect to the scroll presentation for Joanne Baltierrez, *Vice-Chair Barcelona* skipped the item because she did not attend the meeting.
3. *Vice-Chair Isaac Barcelona* deferred to *Mr. Eng*, *E.D.* regarding the leadership conference. *Mr. Eng* reported that there is a Leadership Conference given by the Quality and Productivity Commission being held on Monday 21<sup>st</sup> from 8:30a.m. to 2:00p.m. with a prolific agenda including a tribute to Supervisor Burke and several other speakers. He requested a response by Friday, May 9<sup>th</sup> from the Commissioners who would like to attend because confirmation must be submitted to the Q&P Commission by Monday, May 12th. *Chair Emeritus Philibosian* requested that copies of the program be emailed to the Commissioners. *Commissioner Soteris* asked where the conference will be held. *Mr. Eng* replied that it will be at the Music Center in the Dorothy Chandler Pavilion on the 5<sup>th</sup> floor and copies will be made and emailed to the Commissioners. *Vice-Chair Barcelona* inquired if they are able to bring guests. *Mr. Eng* said he will inquire with the Q&P Commission.
4. *Vice Chair Barcelona* asked if there is anything under Other Business and the Commission passed and continued onto the E.D. report.

## **VII. EXECUTIVE DIRECTOR'S REPORT**

1. **Library Project** – *Edward Eng*, *E.D.* shared an idea to expand the influence and reach of this Commission by sharing a collection of 198 reports from the EEC on government efficiency. *Mr. Eng* expressed that he would like the reports to be archived in the library system, and possibly with Universities as well. *Commissioner Fuhrman* added that they should certainly be in a county-wide library and if the reports are in the system they would become available to a larger inter-library system. *Commissioner Petak* added that all of the reports are already scanned on the website. He suggested that the Universities in the area, particularly Schools of Public Management and Administration or even the Business Administration programs may find the collection useful. *Mr. Eng* reported that he had some initial discussions with the technical staff

at the County library on interface issues and at this point, no agreement has been reached. *Commissioner Petak* added that he thinks it is a great idea and that the reports should be in a library archive. *Chair Emeritus Philibosian* suggested that the Commission give *Mr. Eng* the authority to get the reports out in the most widely distributed and accessible way. *Commissioner Sax* added that the Civil Grand Jury has a similar situation with the reports being on line yet not widely accessible to the public. He suggested that there should be certain carryover for the project to Gloria Gomez. *Commissioner Petak* added that there should be a link from our website to the Civil Grand Jury. *Commissioner Glassman* expressed that there are Commissions that turn out great reports such as the Public Social Service Committee. He added that maybe there is a greater County issue on how to make these reports accessible. *Commissioner Fuhrman* added that they should see how the efforts go and if successful, then to look at other appropriate sources. *Chair Emeritus Philibosian* stated that they do not want E.D. and staff to get trapped into the experience with the real estate survey which involved a lot of work. He stated that the project should be done for EEC only and the resulting model may be offered for others. *Commissioner Sax* expressed that because they have a good relationship with Gloria Gomez that they can pursue where she would like to connect on the project.

## **VIII. TASK FORCE REPORTS**

### **1. Governance - *Commissioner Fuhrman***

*Commissioner Fuhrman* reported that the task force has been busy. They have had at total of 26 interviews consisting of 12 department heads, 4 Chief Deputy of Board Offices, 5 Deputy CEOs, one CEO and one former CAO, a few consultants, 2 elected department heads, and there is one last interview scheduled with a Chief Deputy to cover all of the Board Offices. He added that the members of the task force that attended the interviews will come together to write the results.

### **2. Grand Jury Video - *Commissioner Sax***

*Commissioner Sax* met with Gloria Gomez from the court. They received 5 bids and spent time looking at videos and responses. They noticed the ISD scoring system was 30% economically biased and was able to have ISD approved a restructured scoring system created by *Mr. Eng*, which is a ratio-based system. They will evaluate and assess the submitted bids with documentation done objectively and also interview each bidder. He expressed that he believes the courts are just as excited about the project and they hope to complete the video in the next 3-4 months. *Mr. Eng* summarized all the activities on the project. The evaluation is very objective on standardized criteria so all the bidders will be measured exactly the same way. *Commissioner Balderrama* asked if the previous bidder with some conflict is one that has submitted a bit. *Mr. Eng* replied that they are one of the five bidders. *Commissioner Sax* added that all the information on the bidders including videos submitted were made available for review and viewing by other members of the task force.

### **3. Succession Planning - *Commissioner Petak***

*Vice Chair Barcelona* stated that they had a meeting this morning to discuss the response from Human Resources Department. *Commissioner Petak* reported it has been sort of stagnant since the report was turned into Supervisor Knabe's office in 2005. As a result of some discussion from the last Commission meeting, *Mr. Eng* contacted Rick Velasquez at the Supervisors office and was able to get a response from the Human Resource Department. *Mr. Eng* has reviewed the response and highlighted 3 areas which he felt was inadequate. *Commissioner Petak* emphasized the great benefit of having *Commissioner Glassman* join the task force because of his involvement with getting the Department of Human Resources in putting the Academy together. *Commissioner Glassman* explained that the H.R. department has been doing a lot of training and they can share many details and statistics yet they are not doing succession planning. They discussed in asking *Mr. Eng* to keep the CEO's office in the loop because things have changed extensively with the new governance structure. They hope

to find out where they are on the issue of succession planning and find what their needs and issues would be. They plan to go to the Supervisors with a more updated report and will try to move things along again. *Commissioner Petak* expressed how *Commissioner Glassman* is a great resource because of his direct involvement with the reorganization of the County and for the succession planning process.

4. **Child Care Fraud - Chair Emeritus Philibosian**

*Chair Emeritus Philibosian* reported that it is on hold because the Executive Director, *Mr. Eng* is so busy with the governance, video, and succession projects. They expect to continue with this at a later date.

5. **Organization & Accountability – Commissioner Oakes**

*Executive Director Mr. Eng* stated that he was looking for a report produced by this task force. *Commissioner Fuhrman* responded that he does not know of any report produced by this task force. *Vice Chair Barcelona* reiterated that there was no report submitted. *Commissioner Petak* added that to his knowledge there is nothing in the process of producing any reports. *Commissioner Barcelona* commented that he volunteered last week to be a member of this task force. *Commissioner Petak* stated that the subject of organization and accountability, governance, and succession planning are all related to operations management. He added that the Commission should act on the Chair's directive on the realignment of task forces. *Commissioner Sax* supported the idea.

**IX. LIASON REPORTS**

1. **Local Government Service Commission – Commissioner Fuhrman**

*Commissioner Fuhrman* stated that they have not met since April and the next meeting is next week therefore there is no report.

2. **Quality & Productivity Commission – Commissioner Anderson**

*Commissioner Anderson* reported that the Sheriff's department submitted a request for grant funding to initiate the video arraignment that the EEC had commissioned a report for in 2004. He stated that it is also combined with a video visitation program. The Productivity Investment Board approved it and it is scheduled to go in front of the entire Commission. *Commissioner Fuhrman* asked how much funding they are asking for. *Commissioner Anderson* replied that they are asking for \$600,000 and *Commissioner Fuhrman* commented that it is not a big amount. *Commissioner Anderson* explained that the board recommends \$300,000 as a grant with other funding sought. *Commissioner Sax* asked if that includes a program for storing the videos to make them accessible. He explained that an issue that was covered while working with the courts was the arraignment videos for reference on discrepancies.

3. **Countywide Criminal Justice Coordinating Committee – Chair Emeritus Philibosian**

*Chair Emeritus Philibosian* reported that the main issue of interest is t a joint task force working on expansion of DNA samples and analysis, and moving forward with a different lab.

**X. PRESENTATION**

*Mr. Pastor Herrera, Jr.*, Director of the Department of Consumer Affairs presented an overview of the services his office provides and their current projects.

**XI. NEW BUSINESS**

No new business.

**XII. PUBLIC COMMENT**

No comment or attendance by the Public.

**XIII. ADJOURNMENT**

*Vice Chair Isaac Diaz Barcelona* adjourned the meeting at 11:37 a.m.

Respectfully Submitted,

*Edward Eng*

Edward Eng  
Executive Director